



Reportable Incidents

1

Identify and Notify



Incident or allegation

in connection with the provision of NDIS supports.

Follow internal **incident management system processes**

Reportable Incident

Death
Serious injury
Abuse or neglect
Sexual or physical assault
Sexual misconduct

Unauthorised use of restrictive practice*

*Restrictive practices:

- Seclusion
- Chemical restraint
- Mechanical restraint
- Physical restraint
- Environmental restraint

24 hrs
Immediate Notification Form

Five day
Notification Form

Five day
Notification Form

2

Investigate and Act



Notification to NDIS Commission

by Reportable Incident Approver via My Reportable Incidents

Potential remedial/regulatory action

eg. internal/external investigation, refer to another authorised body

Corrective action

Provider Non Reporting

A registered NDIS provider is only required to notify the NDIS Commission of reportable incidents connected to their own service provision.

If a reportable incident is witnessed by another service provider, this should be raised as a concern of “provider non reporting” if they think the NDIS Commission may not have been notified.

3

Provide final report if required



60 day
Final report