



# NDIS Worker Screening



## Mandatory

### Registered providers

#### Clearance required for all staff in 'risk assessed' roles

- Direct support workers
- Key personnel (includes CEO and Board Members)
- Anyone with more than 'incidental' contact

### Phasing-in period WA

#### Before 1 February 2023

- New workers need to undertake NDIS Worker Screening
- Workers employed before 1 February 2021 with an 'acceptable' check may not need to immediately undertake NDIS Worker Screening. See: [www.wa.gov.au/sites/default/files/2021-07/NDIS-Check-Transition-Phasing-Acceptable-Checks.pdf](http://www.wa.gov.au/sites/default/files/2021-07/NDIS-Check-Transition-Phasing-Acceptable-Checks.pdf)

#### After 1 February 2023

- All workers need to undertake NDIS Worker Screening



## Voluntary

### Unregistered providers

### People directly hiring their own supports (Plan & Self-Managed)

### Working with Children

Anyone in 'child-related work' requires a Working with Children Check (WWCC) in addition to NDIS Worker Screening

### Screening Check: Includes criminal history and previous workplace misconduct findings



- Workers are either 'cleared' or 'excluded'
- Clearance is national and worker is given a clearance number (not a card)
- Clearance expires after 5 years
- Workers are monitored during the 5-year period
- New information may trigger a reassessment of worker
- Screening done in WA by Department of Communities, NDIS Worker Screening Unit
- More information: [www.ndiswsu.wa.gov.au](http://www.ndiswsu.wa.gov.au)

### National Database: Keeps record of worker clearance status



- Employers are notified of any changes to worker clearance status during the 5-year period
- Database managed nationally by the NDIS Quality and Safeguards Commission
- **Registered** providers access the database through the NDIS Commission Portal using PRODA log in details: [www.ndiscommission.gov.au/providers/ndis-commission-portal](http://www.ndiscommission.gov.au/providers/ndis-commission-portal)
- **Unregistered** providers and **people directly hiring** their own supports request access to the database here: [www.ndiscommission.gov.au/request-access-ndis-worker-screening-database](http://www.ndiscommission.gov.au/request-access-ndis-worker-screening-database)