



NDIS Worker Screening in WA



Mandatory

Registered
NDIS providers

Clearance required for all staff in 'risk assessed' roles

- Direct support workers
- Key personnel (includes CEO and Board Members)
- Anyone with more than 'incidental' contact



Optional

Unregistered
NDIS providers

People directly hiring
their own supports
(Plan & Self-Managed
NDIS funding)

Other Checks

The National Police Certificate (NPC) may also be required by an employer.

www.police.wa.gov.au/Police-Direct/National-Police-Certificates

In addition to any other checks, Working with Children Check is **mandatory** for any worker in 'child-related work' unless an exemption applies.

www.workingwithchildren.wa.gov.au



Screening Check:

Whether an NDIS worker poses an unacceptable risk of harm to people with disability

- Workers are either 'cleared' or 'excluded'.
- Applicant receives a Worker Screening ID number, not a card.
- Check is portable across roles and organisations. Valid for use in all Australian states and territories for up to 5 years.
- Check is ongoing. New information may trigger a reassessment of the worker's clearance.
- In WA, screening is done by Department of Communities, NDIS Worker Screening Unit: www.ndiswsu.wa.gov.au



National Database:

Up-to-date record of NDIS worker clearances across Australia

- Database is managed by the NDIS Quality and Safeguards Commission.
- Employers use the Database to validate their worker's application for the Check and to link to workers to be automatically notified of any changes to their clearance.
- Registered providers access the Database via PRODA.
- People directly hiring their own supports and Unregistered providers can access the Database but need to apply.
- **More information:** www.ndiscommission.gov.au/resources/fact-sheets-and-guides/ndis-commission-portal-quick-reference-guides